



Second Judicial District Court *Washoe County Law Library*

AGENDA

A meeting has been scheduled for the Law Library Board of Trustees on Wednesday, December 5, 2018, at 11:00 AM in the Robert Z. Hawkins Boardroom in the Washoe County Law Library. The library is located in room 101 on the first floor of the Courthouse at 75 Court Street, Reno, Nevada 89501.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another later meeting; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

The Robert Z. Hawkins Boardroom is accessible to the disabled. If you require special arrangements for the meeting, call the Law Library at (775) 328-3250, at least twenty-four hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Responses to Public Comments. The Board of Trustees can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board of Trustees. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Trustees will consider, Board of Trustees may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board of Trustees may do this either during the public comment item or during the following item: "Board Comment – Limited to Announcements or Issues for Future Agendas".



Second Judicial District Court *Washoe County Law Library*

Supporting documentation for agenda items provided to the Law Library Board of Trustees is available to members of the public at the Law Library located at 75 Court Street, First Floor, Room 101, Reno, Nevada 89501, and online at <https://www.washoecourts.com/LawLibrary>. Ms. Emily Reed, Self Help Center and Law Library Program Manager, is the person designated by the Law Library Board of Trustees to respond to requests for supporting materials. Ms. Reed is located at the Second Judicial District Court and may be reached by telephone at (775) 325-6625 or by email at emily.reed@washoecourts.us.

The agenda will be:

- 11:00 AM
1. Roll Call
 2. Public Comments
 3. Approval of Minutes from Board Meeting of September 5, 2018*
 4. Update regarding the Law Library, including Lawyer in the Library Update, 2018 statistics on volunteers, attendance, and topics covered; Law Library Statistics for 2018, including statistics on number of patrons and usage
 5. Board Membership – Nomination and Selection of one attorney member and one non-attorney member*
 6. Discussion and possible action regarding Thomson Reuters print items purchased by the Law Library, whether to discontinue certain print items, and authorizing the Self Help Center and Law Library Program Manager to negotiate the terms of and enter into a multi-year Thomson Reuters Library Management Arrangement for the purchase of print items.*
 7. Discussion and possible approval of next year's meeting dates*
 8. Discussion regarding informational videos about the court system the Law Library could record*
 9. Board Comment – Limited to Announcements or Issues for Future Agendas
 10. Public Comments
 11. Adjournment

*Denotes items for possible action.

The agenda for this meeting has been posted at the following locations: Washoe County Library (301 S. Center St., Reno), Law Library (Washoe County Courthouse, 75 Court Street, Room 101, Reno), Second Judicial District Court (Washoe County Courthouse, 75 Court Street/South Virginia Street, Reno), Washoe County Administration Building (1001 E. 9th Street, Reno), Sparks Justice Court (1675 E. Prater Way #107, Sparks), online at the Nevada Public Notice Website (<https://notice.nv.gov/>) and <https://www.washoecourts.com/LawLibrary>.

WASHOE COUNTY LAW
LIBRARY COURT HOUSE

**Law Library Board of Trustees
Meeting Minutes**

September 5, 2018

1. Roll Call
Board Members present:
Honorable Connie Steinheimer, Clayton Brust, Honorable Chuck Weller, Kathi Lutsch and Michael Kattelman (Mr. Kattelman joined the meeting during item 4). Also, present was Law Library Program Manager, Emily Reed, and Stephen Hollandsworth, Deputy District Attorney.
2. Public Comments
None.
3. Approval of Minutes from Board Meeting of May 2, 2018: Honorable Chuck Weller made a motion to approve, Kathi Lutsch seconded the motion, unanimous approval.
4. Update regarding the Law Library, including Lawyer in the Library Update, 2018 statistics on volunteers, attendance, and topics covered; Law Library Statistics for 2018, including statistics on number of patrons and usage; update regarding electronic filing in the Law Library

We have received a one-year grant from the Washoe County Bar Association for one addition Westlaw Next terminal (does not include all of the patron access plan, but does allow for users to get stated on their research when we are full).

Electronic filing: Family Court is going mandatory electronic filing on October 18th. To prepare, we are updating work flows related to approving E-Flex user agreements, approving filings while patrons are on site, getting forms and packets updated. We are also working to update packets and forms on the Self Help Center side. Computers will be available for people to submit their filings at the Self Help Center. Four computers are already available at the Law Library for public use.

New public access computers, copy machines, and wireless printing. We have also added a protection order terminal and have changed over one public access computer to be used for protection orders only.

First official Lawyer on the Line a lawyer on the phone for Lawyer in the Library. We are trying to out once a month to begin. They can take five (5) additional patrons.

5. Discussion and update regarding the potential to host a meet the judges event during Pro Bono Week.

The Clark County event is hosted by the Clark County Bar Association. Ms. Reed's understanding is that all funds are utilized to host the event. Judges are invited, for no costs, but they must RSVP by the deadline.

At the last Board meeting, the idea was presented as a way to meet the judges, recruit for pro bono, and use any funds raised or extra from ticket sales to fund pro bono. After researching the event some concerns were raised by Court Administration relating to ethical issues with raising funds and recruiting for pro bono. It was determined that this is outside the scope of what Ms. Reed can do as an employee of the Court.

The WCBA could host such an event if they wished to. There are ethical issues regarding raising funds.

Any judges who would like to attend, we are working on an opening of the new Protection Order Help Center.

This was requested of the Second Judicial District Court by Honorable Justice Hardesty. Pro Bono week is October 21-27. On October 24th – there will be an Ask a Lawyer at the Second Judicial District Court. Washoe Legal Services and Nevada Legal Services are hosting the event. There is no time to approve something before the next meeting. Table for future discussion.

Honorable Connie Steinheimer made a motion to table the discussion. Clay Brust seconded the motion, unanimous approval.

6. Discussion regarding Thomson Reuters Library Management Arrangement and print items for addition or removal.

At the end of December our 3 year LMA expires. Ms. Reed believes the intent of the LLBOT is to maintain a well-rounded print collection. Ms. Reed would like approval to move forward with Court Administration to enter into a new 3 year agreement with Thomson Reuters for print and manage the library. Currently, we spend approximately \$6,500 per month on books; \$4,500 per month on 3 terminals. Clay Brust moved to give Ms. Reed the authority to approve a 3 year agreement and report back to the Board and Michael Kattelman seconded the motion, unanimous approval.

7. Discussion and update regarding attorney survey to determine relevant Law Library services.

A survey has been prepared and is going out in the September 7, 2018 WCBA blast, the Court's twitter page, and the Court's website. Open for two (2) weeks.

8. Discussion and direction regarding informational videos about the court system the Law Library could record.

This was added at the request of board members at the last meeting.
Topics: Traffic tickets; When I Turn 18.

Have Ms. Reed explore the most needed topics for videos for Lawyer in the Library and Self-Help Center (SHC) and investigate where to play them. Honorable Chuck Weller made a motion to approve, Michael Kattelman seconded the motion, unanimous approval.

9. Board Comment – Limited to Announcements or Issues for Future Agendas.

Nominations for new members of the Board.

10. Public Comments - None.

11. Adjournment at 6:21 p.m.

SECOND JUDICIAL DISTRICT COURT STATISTICS

WASHOE COUNTY LAW LIBRARY IN PERSON VISITS

SEPTEMBER 2018

9/1/18 - 9/30/18

TIME	GENERAL PUBLIC	ATTY OR OTH LGL PROF	TOTAL
8:00 AM - 10:00 AM	101	19	120
10:00 AM - 12:00 PM	257	29	286
12:00 PM - 3:00 PM	251	26	277
3:00 PM - 5:00 PM	257	16	273
5:00 PM - 7:00 PM	198	4	202
TOTAL			1158

WASHOE COUNTY LAW LIBRARY TELEPHONE CALLS

TIME	GENERAL PUBLIC	ATTY OR OTH LGL PROF	TOTAL
8:00 AM - 10:00 AM	14	0	14
10:00 AM - 12:00 PM	55	0	55
12:00 PM - 3:00 PM	60	0	60
3:00 PM - 5:00 PM	32	1	33
5:00 PM - 7:00 PM	1	0	1
TOTAL			163

LAWYER IN THE LIBRARY

PROGRAMS	PARTICIPANTS	PARTICIPANTS TURNED AWAY
Family Law	62	0
General Law	31	0
Probate	0	0
TOTAL	93	0

WASHOE COUNTY LAW LIBRARY ELECTRONIC USAGE

ELECTRONIC USAGE	TOTAL
Circulation of Books	21
EBSCO	0
Email- Ask a Librarian	3
Inhouse Usage	79
Internet/ Contexte	92
Westlaw Searches	1027
TOTAL	1222

SECOND JUDICIAL DISTRICT COURT STATISTICS

WASHOE COUNTY LAW LIBRARY REFERENCE

SEPTEMBER 2018

9/1/18 - 9/30/18

REFERENCE QUESTIONS	GENERAL PUBLIC	ATTY OR OTH LGL PROF	TOTAL
Family Law			
Adoption/ Termination of Parental Rights	6	0	6
Answers	10	0	10
Child Custody	9	0	9
Child Support	4	0	4
Divorce/ Annulment/Separation	13	0	13
Domestic Violence/TPO/EPO	11	0	11
Family Court Procedures/Packets	42	0	42
Guardianships Adult/Minor	12	0	12
Name Change Adult/Minor	12	0	12
Motions/Notice/Emergency	37	0	37
Oppositions/Objections	1	0	1
Law Library Reference			
Appeals	2	0	2
Civil Complaints/Petitions	19	0	19
Civil Procedure/State/Federal	6	0	6
Civil Rights/Constitutional Law	0	0	0
Contract	0	0	0
Criminal Law and Defense	4	0	4
Employment/Labor	4	0	4
Immigration	1	0	1
Landlord/Tenant Rights	8	0	8
Medical	2	0	2
Military/Veterans Rights	0	0	0
Personal Injury/Damages	0	1	1
Probate/Wills/Trusts/Estate Planning	5	0	5
Rogue Title	3	0	3
Sealing of Criminal Record	6	0	6
Law Library Services			
Liberty Catalog/Circulation	8	17	25
Copier Use/ Change	99	10	109
Internet/ Contexte	82	10	92
Lawyer in the Library Info./Referrals	51	0	51
Westlaw	34	51	85
Other Functions			
Copies of Court Records	3	0	3
Referrals To Other Services/NLS/WLS	21	0	21
Other	42	4	46
TOTAL			650

SECOND JUDICIAL DISTRICT COURT STATISTICS

WASHOE COUNTY LAW LIBRARY IN PERSON VISITS

OCTOBER 2018

10/1/18 - 10/31/18

TIME	GENERAL PUBLIC	ATTY OR OTH LGL PROF	TOTAL
8:00 AM - 10:00 AM	150	19	169
10:00 AM - 12:00 PM	301	20	321
12:00 PM - 3:00 PM	442	23	465
3:00 PM - 5:00 PM	453	9	462
5:00 PM - 7:00 PM	230	2	232
TOTAL			1649

WASHOE COUNTY LAW LIBRARY TELEPHONE CALLS

TIME	GENERAL PUBLIC	ATTY OR OTH LGL PROF	TOTAL
8:00 AM - 10:00 AM	23	1	24
10:00 AM - 12:00 PM	52	1	53
12:00 PM - 3:00 PM	46	2	48
3:00 PM - 5:00 PM	25	3	28
5:00 PM - 7:00 PM	6	0	6
TOTAL			159

LAWYER IN THE LIBRARY

PROGRAMS	PARTICIPANTS	PARTICIPANTS TURNED AWAY
Family Law	67	11
General Law	38	4
Probate	5	0
TOTAL	110	15

WASHOE COUNTY LAW LIBRARY ELECTRONIC USAGE

ELECTRONIC USAGE	TOTAL
Circulation of Books	17
EBSCO	1
Email- Ask a Librarian	4
Inhouse Usage	85
Internet/ Contexte	144
Westlaw Searches	1152
TOTAL	1403

SECOND JUDICIAL DISTRICT COURT STATISTICS

WASHOE COUNTY LAW LIBRARY REFERENCE

OCTOBER 2018

10/1/18 - 10/31/18

REFERENCE QUESTIONS	GENERAL PUBLIC	ATTY OR OTH LGL PROF	TOTAL
Family Law			
Adoption/ Termination of Parental Rights	12	0	12
Answers	7	0	7
Child Custody	11	0	11
Child Support	4	0	4
Divorce/ Annulment/Separation	26	0	26
Domestic Violence/TPO/EPO	14	0	14
Family Court Procedures/Packets	39	0	39
Guardianships Adult/Minor	17	0	17
Name Change Adult/Minor	16	0	16
Motions/Notice/Emergency	25	0	25
Oppositions/Objections	6	0	6
Law Library Reference			
Appeals	4	0	4
Civil Complaints/Petitions	28	0	28
Civil Procedure/State/Federal	9	3	12
Civil Rights/Constitutional Law	1	0	1
Contract	4	0	4
Criminal Law and Defense	10	0	10
Employment/Labor	3	0	3
Immigration	0	0	0
Landlord/Tenant Rights	9	1	10
Medical	0	0	0
Military/Veterans Rights	1	0	1
Personal Injury/Damages	2	0	2
Probate/Wills/Trusts/Estate Planning	23	0	23
Rogue Title	1	0	1
Sealing of Criminal Record	18	0	18
Law Library Services			
Liberty Catalog/Circulation	25	28	53
Copier Use/ Change	110	13	123
Internet/ Contexte	140	4	144
Lawyer in the Library Info./Referrals	65	1	66
Westlaw	38	55	93
Other Functions			
Copies of Court Records	9	0	9
Referrals To Other Services/NLS/WLS	40	0	40
Other	60	11	71
TOTAL			893

LAWYER IN THE LIBRARY PROGRAM FOR FAMILY, GENERAL & PROBATE PROGRAM

FAMILY LAW

JANUARY- NOVEMBER 2018

MONTH	ATTORNEY	# OF PEOPLE WHO ATTENDED	# OF PEOPLE TURNED AWAY
JAN. 2, 2018	No program	0	0
JAN. 9, 2018	Caryn Sternlicht & Danielle Christenson	25	0
JAN. 16, 2018	Megan Lucey & Danielle Christenson	27	3
JAN. 23, 2018	Tehan Slocum & Erin Grieve	20	0
JAN. 30, 2018	Bonnie Mahan & Bryan Carpenter	21	0
FEB. 6, 2018	Graeme Reid & Caryn Sternlicht	16	0
FEB. 13, 2018	Caryn Sternlicht & Travis Clark	10	0
FEB. 20, 2018	Erin Grieve & Danielle Christenson	20	0
FEB. 27, 2018	Michelle Bumgarner & Tamatha Schreinert	14	0
MAR. 6, 2018	Andriea Aden and Timothy Hay	14	0
MAR. 13, 2018	Bronagh Kelly & Gary Silverman	18	0
MAR. 20, 2018	Jessica Anderson & Gary Silverman	23	8
MAR. 27, 2018	Erin Grieve & Brittany Cooper	16	0
APRIL 3, 2018	Sandra Unsworth & Travis Clark	16	0
APRIL 10, 2018	Linda Daykin & Sandra Unsworth	22	3
APRIL 17, 2018	Bronagh Kelly & Scott Husbands	24	0
APRIL 24, 2018	Jessica Anderson & Ilin Rocovits	9	0
MAY 1, 2018	No program	0	0
MAY 8, 2018	Gary Silverman & Kathryn Breckenridge	19	0
MAY 15, 2018	Bronagh Kelly & Sandra Unsworth	17	0
MAY 22, 2018	Danielle Christenson & Bryan Carpenter	23	0
MAY 29, 2018	Jonathan King	10	0
JUNE 5, 2018	Gary Silverman & Graeme Reid	14	0
JUNE 12, 2018	Kaitlyn Miller & Caryn Sternlicht	26	2
JUNE 19, 2018	Gary Silverman & Timothy Hay	15	0
JUNE 26, 2018	Gary Silverman & Timothy Hay	12	0
JULY 3, 2018	No program	0	0
JULY 10, 2018	Caryn Sternlicht & Linda Daykin	23	0
JULY 17, 2018	Gary Silverman & Linda Daykin	22	0
JULY 24, 2018	Tamatha Schreinert & Richard Davies	19	0
JULY 31, 2018	Tehan Slocum & Caryn Sternlicht	19	1
AUG. 7, 2018	Erin Grieve & Caryn Sternlicht	14	0
AUG. 14, 2018	Tamatha Schreinert & Timothy Hay	11	0
AUG. 21, 2018	Gary Silverman & Kathleen Breckenridge	20	0
AUG. 28, 2018	Andriea Aden & Bryan Carpenter	14	0
SEPT. 4, 2018	Gary Silverman & Timothy Hay	14	0
SEPT. 11, 2018	Jonathan King	11	0
SEPT. 18, 2018	Brittany Cooper & Timothy Hay	22	0
SEPT. 25, 2018	Bronagh Kelly & Caryn Sternlicht	15	0
OCT. 2, 2018	Elizabeth Bassett	12	6
OCT. 9, 2018	Gary Silverman & Richard Davies	27	0
OCT. 16, 2018	Erin Grieve	11	0
OCT. 23, 2018	No Program	0	5
OCT. 30, 2018	Elizabeth Bassett & Elizabeth Bittner	17	0
NOV. 6, 2018	Sandra Unsworth & Joel Barber	17	0
NOV. 13, 2018	Erin Grieve Lisa Fraas	13	0
NOV. 20, 2018	Sandra Unsworth & Linda Daykin	18	0
NOV. 27, 2018	Andriea Aden & Brittany Cooper		
TOTAL		750	28

Total Assisted – 750

Total Family Law Turned Away –28

Lawyer in the Library Program

January-November 2018

(Family Law)

Please check the area(s) of law that were covered with each patron who needed assistance and indicate any agency(s) they were referred to. Please leave this sheet with a staff member.

Nature of Problem	Number of Patrons	Nevada Legal Services	Washoe Legal Services	Self Help Center	Law Library Resources	State Bar	Senior Law Project	Other
Adoption – Adult	4			1				
Adoption – Minor	7		1	2				
Alimony / Spousal Support	8		2	3		1		
Annulment	2		1					
Appeals to Supreme Court								
Attorney's Fees								
Case Management Conference	6		2	1	1			1
Child Custody Jurisdiction	25	1		8				1
Child Custody / Visitation	82	2	4	10				4
Child Support	36	2	1	4	1	1		
Community / Separate Property	3		1	2				
Court Hearings	9	1	1	2		1		1
Divorce – Complaint	30	1	5	11				2
Divorce – Joint Petition	11			4				2
Domestic Partnerships	2			1				
Domestic Violence / TPO	23		1	2		1		2
Ex Parte Motions	9			3				1
Emancipation	1							
Grandparent's Visitation	4	1	1					1
Guardianship – Adult	5	1	1	2				
Guardianship – Minor Child	11	1	1	3				2
Hague Convention								
Indian Child Welfare Act	2							
Joint Petition for Divorce	6			1				
Jurisdiction – Family	4							
Juvenile Delinquency								
Juvenile Dependency								
Legal Separation	1							
Mediation	6	1						1
Military	1							
Minor Marriage								
Objection to Master's Recommendation	1							
Partnership Dissolution								
Paternity	14	1	2	4	1			
Post or Pre-Nuptial Agreement	2							
QDRO / Retirement	2			1				
Settlement Conference	1							
Surrogacy								
Termination of Parental Rights	6			1	1			
Trial	3							
Total	328	12	47	66	4	4	0	18

GENERAL LAW
JANUARY- NOVEMBER 2018

MONTH	ATTORNEY	# OF PEOPLE WHO ATTENDED	# OF PEOPLE TURNED AWAY
JAN. 3, 2018	No program	0	0
JAN. 10, 2018	Pete Cladianos	13	0
JAN. 17, 2018	Richard Cornell	10	5
JAN. 24, 2018	Jennifer Richards	11	5
JAN. 31, 2018	John Samberg	11	5
FEB. 7, 2018	Leah Wigren	9	0
FEB. 14, 2018	Program cancelled	0	0
FEB. 21, 2018	Joe Gorman	11	8
FEB. 28, 2018	Program cancelled	0	13
MAR. 7, 2018	Laura Jacobson	11	3
MAR. 14, 2018	Stephen Schreerer	8	0
MAR. 21, 2018	Chelsea Latino	10	0
MAR. 28, 2018	Linda Daykin	14	0
APRIL 4, 2018	Bryce Alstead	10	0
APRIL 11, 2018	Philip Mannelly	11	1
APRIL 18, 2018	Pete Cladianos	11	2
APRIL 25, 2018	Mark Liapis	9	0
MAY 2, 2018	Jennifer Richards	8	0
MAY 9, 2018	Richard Cornell	9	0
MAY 16, 2018	Richard Williamson	9	0
MAY 23, 2018	Chelsea Latino	10	0
MAY 30, 2018	Roger Harada	10	1
JUNE 6, 2018	Madelyn Shipman	6	0
JUNE 13, 2018	Kevin Karp	9	0
JUNE 20, 2017	Leah Wigren	5	0
JUNE 26, 2018	Jennifer Shogren	10	0
JULY 4, 2018	No program	0	0
JULY 11, 2018	Richard Cornell	10	0
JULY 18, 2018	Elizabeth Bassett	8	0
JULY 25, 2018	Philip Mannelly	9	0
AUG. 1, 2018	Madelyn Shipman	11	
AUG. 8, 2018	Leah Wigren	7	0
AUG. 15, 2018	Jennifer Shogren	10	0
AUG. 22, 2018	Richard Cornell	14	7
AUG. 29, 2018	Chelsea Latino	11	3
SEPT. 5, 2018	Madelyn Shipman	6	0
SEPT. 12, 2018	Laura Jacobson	8	0
SEPT. 19, 2018	Joe Gorman	8	0
SEPT. 26, 2018	Richard Cornell	9	0
OCT. 3, 2018	Joe Gorman	13	1
OCT. 10, 2018	Chelsea Latino	9	0
OCT. 17, 2018	Madelyn Shipman	7	0
OCT. 24, 2018	Douglas Rands	9	0
OCT. 31, 2018	No Program	0	3
NOV. 7, 2018	Adam Hosmer-Henner	10	0
NOV. 14, 2018	Jennifer Shogren	6	0
NOV. 21, 2018	No program	0	0
NOV. 28, 2018	Stephen Scheerer		
TOTAL		390	57

Total Assisted – 390

Total General Law Turned Away – 57

Lawyer in the Library Program

January-November 2018

(*General Law*)

Please check the area(s) of law that were covered with each patron and indicate any agency(s) they were referred to. Please leave this sheet with a staff member.

Nature of Problem	Number of Patrons	Nevada Legal Services	Washoe Legal Services	VARN	Law Library Resources	State Bar	Senior Law Project	Other
Abandoned Vehicle	7							1
Animal Law	3							
Attorney Malpractice	1					1		
Bankruptcy	1							
Business / Industry								
Civil Litigation	13	1	2		1			4
Civil Procedure (Federal)	12	1	1		2			2
Civil Procedure (State)	12	1	1		3			2
Civil Rights	10		1		2			
Collections	19	1	2			1		1
Commercial Law	3				2			
Consumer Law	11		1		1	1		1
Contract Law	13	1	1		1	1		1
Criminal Law & Criminal Defense	25	2	2			2		11
Education Law								
Elder Law	4						1	
Employment / Labor Law	12					1		1
Health Law / Insurance								
Immigration Law								
Intellectual Property Law	2							2
Landlord & Tenant	42	2	2		1	2		4
Legal Research Tools	2							
Litigation	6							1
Mediation / Arbitration								
Medical Malpractice	11		1			1	1	4
Medicaid								
Military Issues								
Name Change	2							1
Native American Law								
Neighbor Law	4							1
Personal Injury	16		1			1	1	6
Personal Property / Manufacture Homes	3					1		
Probate	1							
Real Estate / Foreclosure	22				1	1		3
Small Claims								
SSD / SSI / Appeals	4	2	2					2
Student Loans								
TANF / Food Stamps	1							
Taxes State / Federal	1	1	1		1	2		1
Torts	15							3
Vehicle Repossession	2				1			
Victim of Crime	5							
Water Law								
Workman's Compensation	3							1
Wrongful Termination	3							
Total	291	12	18	0	16	15	3	53

**PROBATE LAW
JANUARY-NOVEMBER 2018**

MONTH	ATTORNEY	# OF PEOPLE WHO ATTENDED	# OF PEOPLE TURNED AWAY
JAN. 17, 2018	Joe Gorman & Audrey Damonte	6	0
FEB. 21, 2018	Jack Grellman & Bryce Rader	4	0
MAR. 21, 2018	Brian Saeman & David O'Mara	15	2
APRIL 18, 2018	Audrey Damonte	12	0
MAY 16, 2018	Cedric Anderson & Jack Grellman	6	0
JUNE 20, 2018	F. McClure Wallace & Patrick Millsap	8	0
JULY 18, 2018	J. Doug Clark	8	0
AUG. 15, 2018	John White & Debra Nicholson	6	0
SEPT. 19, 2018	Richard Blower & Brian Saeman	0	0
OCT. 17, 2018	Joe Gorman & Cedric Anderson	5	0
NOV. 21, 2018	No program	0	0
TOTAL		70	2

Total Assisted – 70

Total Probate Law Turned Away - 2

Lawyer in the Library Program
January-November 2018
(Probate Law)

Please check the area(s) of law that were covered with each patron and indicate any agency(s) they were referred to. Please leave this sheet with a staff member.

Nature of Problem	Number of Patrons	Nevada Legal Services	Washoe Legal Services	VARN	Law Library Resources	State Bar	Senior Law Project	Other
Affidavit of Entitlement for Estate	2				2			
Cremation								
Creditor's Claim								
Challenge Will	1							
Estate Planning	3							
General Administration	5	1	3					2
Inventory, Appraisal & Record of Value	1							
Letters of Administration	1							
Letters Testamentary	4					2		1
Medical Records								
Military Issues								
Notice to Creditors	1		1				1	
Notice of Hearing on First & Final Report & Accounting								
Powers and Duties	1							
Probate Hearings	3							2
Publication								
Safe Deposit Box								
Set Aside	3					1		1
Summary Administration	10				1			2
Trust Law	6	1	2			1	1	2
Total	41	2	6	0	3	4	2	10

Updated 11/26/18 NC

2019 PROPOSED MEETING DATES AND TIMES:

February 6, 2019, at 5:00 p.m.

May 1, 2019, at 5:00 p.m.

September 4, 2019, at 5:00 p.m.

December 4, 2019, at 11:00 a.m.

Westlaw Library Maintenance Agreement – Books for Review

Review for Discard:

Title	Usage from 8/2015 to 11/2018	Available on Westlaw Next	Available at NSCLL	Notes
ALTERNATE DISPUTE RESOLUTION (GRENIG)	0	Yes	Yes	
ALTERNATIVE DISPUTE RESOLUTION PRACTICE GUIDE	0	Yes	Yes	
ANDERSON UCC	2	Yes	Yes	Used 20 x before 8/2015
BAD FAITH ACTIONS LIABILITY	0	Yes	Yes	
BANKRUPTCY LAW FUNDAMENTALS	1	Yes	No	Used 4 x before 8/2015
CA CONSTRUCTION LAW MANUAL	0	Yes	No	
CASUALTY FIRE CHECKLIST	0	Yes	No	CASUALTY FIRE CHECKLIST
CONSTRUCTION LITIGATION HANDBOOK	0	Yes	No	Used 1 x before 8/2015
DRAFTING WILLS AND TRUST AGREEMENTS A SYSTEM APPROACH	0	No	No	Look to replace
DRINKING/DRIVING LITIGATION	0	Yes	No	
HANDLING CONSUMER CREDIT CASES	0	No	Yes	Used 6 x before 8/2015
IMMIGRATION LAW AND DEFENSE	0	Yes	No	
NEGOTIATING AND SETTLING TORT CASES	0	No	No	NEGOTIATING AND SETTLING TORT CASES
PATTON AND PALOMAR ON LAND TITLES	0	No	Yes	Used 4 x before 8/2015
ROTHSTEIN OCCUPATIONAL SAFETY AND HEALTH LAW	0	Yes	No	Used 1 x before 8/2015
SECTION 1983 LITIGATION IN STATE COURTS	1	Yes	Yes	Used 1 x before 8/2015
USCA INTERNAL REVENUE CODE UNANNO HARDBOUND VOL	0	No	No	

Consider adding: Planning an Estate: A Guidebook of Principles and Techniques